

**SYLLABUS
FINANCE 301
INTRODUCTION TO FINANCIAL INSTITUTIONS AND MARKETS
FALL 2008**

INSTRUCTOR:

Robert W. McLeod, Ph.D., CFA, CFP, CLU, AVA
231 Alston Hall
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OFFICE HOURS: M&W 2:00 – 3:00

TEXTS: *Financial Markets and Institutions, 8th edition, Madura*

REQUIRED ITEMS: You will need a financial calculator for the exams. No programmable calculators allowed. The TI BA II Plus is recommended.

COURSE OBJECTIVES:

Financial Institutions and Markets is designed to acquaint the student with an understanding of the types and functions of financial institutions and the financial markets in which they operate. The course will begin by covering the financial system and follow with a review of interest rates. The course will then focus on financial markets and institutions.

REQUIREMENTS:

There will be three exams given during the semester. Each of the exams will be worth one-third of your course grade.

Dates of Exams and anticipated chapters included:

First Exam:	Sept. 29 th	Chapters 1-5
Second Exam	Nov. 5 th	Chapters 6, 7, 9, 10, and 12.
Final Exam	Dec. 11 th	Chapters 17, 19, 23, and 25

CLASSROOM POLICIES

ATTENDANCE:

Regular, **on time** attendance is expected for this class. A seating chart may be used to check attendance if absences and tardies appear to be excessive. If a seating chart is deemed to be necessary, then there will be a one letter grade penalty imposed if you are tardy, absent, or leave early more than three times in the semester.

CELL PHONES, PDAs and other ELECTRONIC DEVICES:

Use of cell phones, PDAs, and other electronic devices during class time including exams is prohibited. Violation of this rule during class time will result in the same penalty as if you were tardy, absent, or left class early. Violation of the use of cell phones, PDAs and other electronic devices during an exam will result in a grade of zero on that test.

MAKEUP ASSIGNMENTS:

There will be no makeup exams given without the prior consent of the instructor

STUDENTS WITH DISABILITIES:

Students with disabilities are encouraged to register with the Office of Disability Services, 348-4285. Thereafter, you are invited to schedule appointments to see me during my office hours to discuss accommodations and other special needs.

TENTATIVE SCHEDULE OF ASSIGNMENTS:

<u>Date</u>	<u>ASSIGNMENT</u>
Aug. 20 th	Introduction and Chapter 1
Aug. 25 th	Chapter 1 (cont.)
Aug. 27 th	Chapter 2
Sept. 1 st	Labor Day Holiday
Sept. 3 rd	Chapter 2 (cont.)
Sept. 8 th	Chapter 3
Sept. 10 th	Chapter 3 (cont.)
Sept. 15 th	Chapter 4
Sept. 17 th	Chapter 4 (Cont.)
Sept. 22 nd	Chapter 5
Sept.24 th	Chapter 5 (cont.)
Sept. 29 th	First Exam
Oct. 1 st	Chapter 6
Oct. 6 th	Chapter 6 (cont.)
Oct. 8 th	Chapter 7

Oct. 13 th	Chapter 7 (cont.)
Oct. 15 th	Chapter 9
Oct. 20 th	Chapter 9 (cont.)
Oct 22 nd	Chapter 10
Oct. 27 th	Chapter 10 (cont.)
Oct. 29 th	Chapter 12
Nov. 3 rd	Chapter 12 (cont.)
Nov.5 th	Second Exam
Nov.10 th	Chapter 17
Nov.12 th	Chapter 17 (cont.)
Nov. 17 th	Chapter 19
Nov. 19 th	Chapter 19 (cont.)
Nov. 24 th	Chapter 23
Nov. 26 th	Thanksgiving Holiday
Dec. 1 st	Chapter 23 (cont.)
Dec. 3 rd	Chapter 25
Dec. 11 th	Final Exam 7:00 – 9:30 PM